

Graphic Design Student with over 7 years of experience in retail and internships. Proficient in the Adobe Suite and Figma, demonstrating strong skills in communication, problem-solving, and time management.

Portfolio

austinkielbdesign.com

Employment history

Closing Team Leader, Target, May 2024 -

Present

Duluth, MN

- Orchestrate multi-department operations, prioritizing tasks and ensuring seamless communication between shifts for optimal store performance and safety.
- Drive operational excellence by managing diverse metrics across departments, and implementing strategies that enhance efficiency and productivity.
- Foster a cohesive team environment, addressing inquiries promptly and providing decisive leadership to support smooth store operations.
- Maintain rigorous oversight of store interior and perimeter security, safeguarding employee well-being during night shifts.

Business and Graphics Intern, Industrial Technology Sales (ITS), Jun 2022 - Aug 2022

Mendota Heights, MN

- Orchestrated precise inventory management, cross-referencing past and current stocks weekly, ensuring accuracy and timely updates for buyer information.
- Designed email marketing flyers for new product training, enhancing buyer engagement and communication strategies while showcasing creative design skills.
- Captured on-site job photographs for marketing purposes, contributing to enhanced visual content and improved promotional materials.

Team Member (Various Departments), Target, Jul 2018 - May 2024

Savage, MN

- Drive positive customer experiences through engaging interactions, fostering loyalty, and boosting satisfaction ratings. Implement effective product placement strategies.
- Meticulously oversaw inventory management, minimizing discrepancies and optimizing stock levels. Conduct thorough quality checks to uphold product integrity.
- Contribute to cross-departmental initiatives, enhancing operational efficiency and team cohesion. Actively participate in brainstorming sessions to improve store processes.
- Spearheaded fulfillment operations in the supervisor's absence, managing time-sensitive orders and maintaining high customer satisfaction through efficient prioritization.
- Analyzed and reviewed key performance indicators, including item finding and cancellation statistics, to optimize fulfillment processes and enhance operational efficiency.

Education

University of Minnesota-Duluth, Duluth, Minnesota, Jan 2023 - Dec 2025

Major — Graphic Design Fine Arts | Minor — Photography

Normandale Community College, Sep 2020 - Dec 2022

Associates degree in Business Marketing and Management

Normandale Community College, Sep 2020 - Dec 2022

Associates of Arts

Skills

Visual Communication

Adobe Illustrator

Adobe Photoshop

Adobe InDesign

Figma

Illustration

Typography

Time Management